



# Fabulous Fall Festival

Hosted by *The Ridgewood Co-operative Nursery School*

**Saturday October 5<sup>th</sup> 10:00 am to 4:30 pm Graydon Pool, Ridgewood NJ**

**Rain Date: Saturday, October 12th**

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## Vendor Application

Vendor Booth space 12' wide x 10' deep      **Fee: \$125.00**

First Name: \_\_\_\_\_ Last Name: \_\_\_\_\_

Business Name: \_\_\_\_\_

Address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Day Phone: \_\_\_\_\_ Cell Phone: \_\_\_\_\_ Fax #: \_\_\_\_\_

E Mail: \_\_\_\_\_

Tax ID #: \_\_\_\_\_

Merchandise being Sold or Type of Business promoting: \_\_\_\_\_

I have read, understand and agree to the Rules and regulations stated below.

Signature \_\_\_\_\_

Make checks payable:

**Premiere Productions Inc., 445 Godwin Avenue, Midland Park, NJ 07432**

201-857-3930 phone 201-857-3932 fax

For additional information contact Mary Ellen Marra, [MaryePremiere@aol.com](mailto:MaryePremiere@aol.com)

THERE WILL BE A \$30 FEE FOR RETURNED CHECKS.

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### \*\*\*\*RULES AND REGULATIONS\*\*\*\*

**Please read all of the rules and regulations carefully. It is the responsibility of the vendor to be familiar with the rules and regulations; they are part of the space rental contract!**

1. The rights and privileges granted by Premiere Productions in this contract are only those stated here, no part of which shall be sublet, sold or transferred or assigned

2. You must confine your business to the specific area you leased. There will be no soliciting or handing out of written materials outside of the space that has been leased.
3. Obstructing of visitors' passage ways, use of public address systems, recorders, gongs, bells or any other objectionable device or method of attracting attention shall not be permitted. Premiere Productions shall be the sole authority of what is permissible.
4. Any item or structure placed upon a leased facility or area shall conform and be operated in compliance with requirements of the Village of Ridgewood, County, Health Department, Fire Department, Building Official and all other County, State and Federal Laws.
5. Food vendors must obtain a temporary food permit from the Village of Ridgewood, Dawn Cetrulo, 201-670-5500, ext 245
6. Vendors may use vehicles to drop supplies at their booth then must remove their vehicle from festival area prior to the festival opening. Any vehicle left on the grounds will be towed at the owner's expense.
7. Vendors provide own tables, chairs, racks and display materials unless otherwise noted. Rain or shine vendors are advised to come prepared for inclement weather.
8. All tents/canopies must secured, no stakes allowed in asphalt
9. Space assigned, but not set up and ready for business by 10 am on the day of the fair may be canceled and fees previously paid for such space forfeited as liquidated damages. Space shall remain open and presentable until 5 p.m. Space shall not be disassembled until 5 p.m.
10. All concessions must keep the space or booth plus the area immediately surrounding the space or booth in a clean and sanitary condition at all times, removing any trash and refuse which may exist. Lessee must not throw any refuse or empty any water or other fluids on the grounds. Personnel must be clean and neatly attired. Persons not complying will be ordered off the grounds. All cooking oil must be removed by the vendor.
11. No, Alcohol, drugs, or firearms are permitted on the property.
12. Vendor space is rented on a first-come, first-served basis and fees are non-refundable.
13. It is the responsibility of the exhibitor to submit sales tax for any transactions they carry out at the Festival to the state department of taxation. The fair is not responsible for collecting sales tax or any other taxes.
14. Exhibitor agrees to indemnify, defend, protect and hold harmless the sponsors, organization and all its associates, the proprietors of the location and all its associates, the municipality where the event is held at and all its associates, Premiere Productions, Inc, its employees, agents and all its associates for any personal injury to himself\herself and his\her associates for any property loss or damages of any nature suffered by any person as a result of the operation of the above mentioned or the exhibitors and especially to the attendees while within the exhibitor's exhibit space or caused by the exhibitor. Exhibitor may not assign their contract for exhibit space or permit any other person to use part of such space.
15. Cancellation by Vendor Policy: Cancellation must be made at least 2 weeks prior to event or no refund is due. If cancellation is made 2 weeks prior to event a refund is due ONLY if Premiere can resell the space. NO CREDIT will be issued if space goes unsold.

I have read, understand and agree to the Rules and Regulations stated.

Signature\_\_\_\_\_